



# Willamette Leadership Academy

## Board Meeting Agenda

July Board Meeting 7-28-22

At 380 Q Street and via Zoom by request

At 5:30 PM

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### Type of Meeting: Regular

Meeting called to order by Board Chair:

Richard Carlson

Flag Salute

**Consent Agenda:**

Minutes:

Project Manager Report:

Corps Commander Report:

**June Financials:**

Ms. Moss

- Profit and loss
- Credit cards and Drafts

**Old Business:**

- Administrative shifts
- New board member appointment

Mr. Carlson

Mr. Carlson

**New Business:**

- Facility repair project/costs\*
- Lagoon MAO approved signers

General Nunes

General Nunes

Call to Audience:

**Executive Session:**

**Next Board Meetings** – Thursday August 18<sup>th</sup> for next scheduled meeting.

\* Denotes Action Items

## WLA Board Meeting – July 2022 Notes

Zoom recording available on request.

Meeting called to order at 5:33pm.

Attendees: Richard Carlson, John Roberts, Sheryl Moss, Kathryn Nunes, Roseanna Barlow, Stephen Oppenheimer

Consent Agenda – Discussion began at 5:34pm. Stephen Oppenheimer had some comments on the construction project bids. This was suggested to be reserved for the agenda item of this topic in New Business. No questions from Board on June financials. John Roberts moved to accept the Consent Agenda as presented. Stephen Oppenheimer provided the second; no objections from remainder of Board. Motion approved at 5:48pm.

Old Business – Discussion began at 5:50pm. Discussion centered around administrative shifts. Mr. Carlson presented an idea of continuing to employ Roberta Howard as a facilities manager, grant writer, and project manager. Kathryn Nunes would be appointed “superintendent of instruction”. Confusion was voiced from those present about intentions as stated in the June meeting and conversation followed. Mr. Carlson stated that he did not have time to meet with Ms. Howard between the June and July meetings. Mr. Carlson requested that this item be tabled until the August meeting.

Mr. Carlson spoke with Mr. Tony Petermen about joining the WLA Board. If Mr. Petermen accepts, Mrs. Moss is to direct Mr. Petermen to move forward with clearance process. John Roberts motioned to authorize the chair of the board to authorize Sheryl Moss to send fingerprint information to Tony Petermen if he reaches out. Roseanna Barlow seconded the motion and there was no opposition from the Board.

New Business – Discussion began at 6:10pm. GEN Nunes requested to add an additional new item for the New Board Member Checklist. The Board wanted to review the document and it was requested that it be added to the August agenda.

GEN Nunes presented four bids to the board for repairs to the northwest outer wall of the main building. The Board discussed options. Board members heard feedback from SGM Rogers in favor of bid from Josh Potter. Board members voiced concerns about lack of depth of the bid. Board directed Mrs. Moss to reach out to bidders (minus Kaminski) to request more information and projected completion dates. Board would convene by email once the information has been received. Motion was made by John Roberts to request more information from Josh Potter, review and cast vote to adopt or reject contract via email by end of day 8/1/22. Roseanna Barlow seconded the motion. There was no opposition from the remainder of the Board.

GEN Nunes presented the MAO from DEQ to the Board for comment and a motion to authorize GEN Nunes as a signer for the document. John Roberts gave some feedback on the document. Other board members stated they would review the MAO and email feedback to GEN Nunes by 8/1 for submission to DEQ. Stephen Oppenheimer made a motion to make GEN Nunes a signer for the Lagoon MAO. John Roberts provided the second for the motion. There was no opposition from the remainder of the Board.

Executive Session – WLA Board entered Executive Session at 6:41pm and exited it at 6:58pm.

At 6:58pm, John Roberts motioned to adjourn the board meeting. Richard Carlson seconded the motion. There was no opposition from the remainder of the Board.